

## Teacher Education Bursary – PGCE with Qualified Teacher Status 2021/22

This training bursary is a financial incentive provided by the Department for Education and administered by Sheffield Hallam University.

### How much is available?

The bursary amount varies according to the subject in which you are training to teach and your degree classification.

| Subject  | Bursaries<br>For trainees with 1 <sup>st</sup> , 2:1, 2:2, PhD or<br>Master's | Scholarships <sup>1</sup> |
|--|---|---------------------------|
| Physics<br>Secondary Maths<br>Computing<br>Chemistry | £24,000   | £26,000                   |
| Languages  | £10,000   | –                         |
| Biology  | £7,000  | –                         |

<sup>1</sup>Trainees in Physics, Secondary Maths, Computing, and Chemistry can apply for a scholarship with the appropriate professional body. Please keep a copy of your scholarship award letter/email, as you will need to upload this document when you complete the online bursary/scholarship form

### Who is eligible?

From the first day of training, you must meet and continue to meet the criteria set out below:

- You **must** be eligible to receive UK student support
  - You must meet one or more of the definitions for being an 'eligible' student to receive grants and loans towards tuition fees or living costs as set out in the Education (Student Support) Regulations 2011.
    - EU - It has been agreed with the EU that current EU principles of equal treatment will continue to apply for those covered by the citizens' rights provisions in the Withdrawal Agreement. This means that EU nationals, resident in the UK before the end of the transition period on 31<sup>st</sup> December 2020, and who qualify for pre-settled status or settled status under the EU Settlement Scheme, will continue to be eligible for home fee status and student financial support on a similar basis to Home students, subject to meeting the usual residence requirements.

- Isle of Man, Jersey and Guernsey - Trainees from the Isle of Man, Jersey and Guernsey may not meet one of the definitions above. However, they may still be eligible for support from their respective home education departments and, where this is the case, they will still be eligible for a training bursary on the basis that they meet all other criteria.
- You **must** hold, at least, a UK Honours degree or equivalent
  - This criteria does not apply for undergraduate bursaries.
- You **must** be taking a qualifying postgraduate or undergraduate initial teacher training (ITT) course in England. A qualifying course must lead to the award of Qualified Teacher Status (QTS).
- You **must** agree to comply with the terms and conditions of the scheme, which include:
  - promptly informing us of any changes to your bank account or address details,
  - promptly informing us if you intend to withdraw from the course,
  - signing a declaration of understanding that you are expected to seek a teaching post in England on successful completion of your course.
- You must **not** already be in possession of, or be eligible for, QTS
  - Individuals who hold QTS on the first day of their course are not eligible for a training bursary.
  - Qualified teachers from the following countries can apply to the Department for Education and may be awarded QTS: countries in the European Economic Area; Switzerland; Australia; Canada; New Zealand and the USA. Those who are unsuccessful in their application to the DfE may be considered eligible for an ITT place and bursary (if applicable).
  - Individuals who hold QTLS (Qualified Teacher Learning and Skills) or EYTS (Early Years Teacher Status) are able to apply for an ITT place, and may receive a bursary, if they meet the full eligibility criteria.
- You must **not** be receiving a salary or other payment for any type of teaching work that contributes to your training whilst undertaking your ITT course
  - If your employment is unrelated to the ITT course, and will not be used as part of your assessment, then you may receive a salary for this work alongside your bursary payments.
  - You are deemed to be employed as a teacher if you are employed under a contract of employment or services with one or more local authority, governing body or institution. This can include teaching as a supply teacher, but does not include those employed by private teacher supply agencies or private tutors.
- You must **not** be simultaneously undertaking any other initial teacher training course or programme that leads to QTS.

## How are applications assessed?

On receipt of your claim form, and once you are fully enrolled, we will check that you meet the Department for Education's eligibility criteria for the award.

## How is the award paid?

Once your bursary has been awarded, it is usually split equally over 10 monthly instalments (while you remain on the course) from October to July.

| Bursary/Scholarship Award | Monthly Instalment |
|---------------------------|--------------------|
| £7,000                    | £700               |
| £10,000                   | £1,000             |
| £24,000                   | £2,400             |
| £26,000                   | £2,600             |

Bursary payments are made on the second Tuesday of each month:

| Bursary Payment Dates          |                             |
|--------------------------------|-----------------------------|
| 12 <sup>th</sup> October 2021  | 8 <sup>th</sup> March 2022  |
| 9 <sup>th</sup> November 2021  | 12 <sup>th</sup> April 2022 |
| 14 <sup>th</sup> December 2021 | 10 <sup>th</sup> May 2022   |
| 11 <sup>th</sup> January 2022  | 14 <sup>th</sup> June 2022  |
| 8 <sup>th</sup> February 2022  | 12 <sup>th</sup> July 2022  |

## What else do I need to know?

- Bursary payments can only begin once you are **fully enrolled** and your degree classification has been confirmed. If you aren't fully enrolled in October, your appropriate bursary amount will be rolled over into your November payment (or to the month that you become fully enrolled)
- Bursaries are not taxable; however, they may be treated as capital income for the purposes of income assessment if you receive state benefits
- If you undertake paid teaching work in a school or institution, you may become ineligible to receive the training bursary from the date you start this work
- The bursary is **not** a salary paid in arrears – it is a financial incentive, with a payment schedule set by the Department for Education
- Should you withdraw from, or cease to engage with the course, you would be entitled to the training bursary for each month up to and including, the month in which you withdraw. We would seek to recover any overpayment of bursary from you
- If you leave and then re-join your course, you will normally only be eligible to receive the remainder of the bursary awarded in the year you started the course

- If you leave your course and join a new one with no transfer of standing or credit from the previous course and are being charged a new tuition fee, you will be entitled to receive a new bursary. However, if you have already received a **full** bursary award on the previous route, you would not be eligible for another bursary
- The training bursary awards are relevant to the academic year of study and can change from year to year

## Appeals

As this is a Department for Education bursary, award decisions are generally not appealable. For information about the appeals process and other general policy terms relating to all University bursaries please see the [Bursary Guidelines](#).

## How to apply

Students will be required to complete and submit a bursary claim form. This enables us to check that you meet the full eligibility criteria and enables us to obtain your bank details for payments.

You can find details on how to apply by visiting our [Teacher Education Bursary page](#).