

Student Success Scholarship 2023/24

1. We are investing £4.5million in the Student Success Scholarship in 2023/24.
2. It is open to full and part-time UK domiciled students, recognised as having home fee status by Student Finance England/Wales/Northern Ireland or Student Awards Agency Scotland, who also meet the eligibility criteria.

What you could receive

3. Successful applicants will receive an award of between **£600** and **£2,100**. Most students will receive an award from the lower end of this scale. Only students who are in several priority groups will be considered for the full amount.
4. Part-time students will receive a proportional award based on the number of credits they are studying.
5. You can only receive the scholarship once per academic year, and you need to reapply each academic year.
6. Payments are awarded based on the evidence provided at each separate application cycle and must be assessed each year against the total number of applications. This means that if you are a returning student, you may receive a different amount than last year, even though your circumstances may be the same. It also means that any amount you receive this year is not an indicator of how much you will be awarded in the future.

Who can apply

7. You can apply for the Student Success Scholarship if you:
 - are a fully enrolled, full-time or part-time, undergraduate student (you must also be fully enrolled at the time the application window, in which you have applied, closes)
 - are a home fee status student paying a tuition fee of £9,250 or the part-time equivalent – this can be self-funded or through a student loan,
 - have been means tested by a UK student funding body, such as Student Finance England,
 - have a household income of £62,343 or less,
 - have consented to share your household income with the University in your maintenance loan application, and
 - have a UK bank account in your name.
8. If you are receiving more than the minimum amount of maintenance loan, and meet the other eligibility criteria, you will be eligible to receive at least the minimum amount of support from the Student Success Scholarship.

9. Although you must be means tested, you do not need to have taken out a maintenance loan to be eligible for the Student Success Scholarship. If you cannot be means tested, please let us know by contacting [Hallam Help](#).
10. You are not eligible to apply if:
- you receive, or are eligible for, a bursary which was offered by the University before 2017/18,
 - you are a postgraduate student (except PGCE students who are not in receipt of a Teacher Training Bursary),
 - you are not recognised as having home status by Student Finance England/Wales/Northern Ireland or Student Awards Agency Scotland,
 - you have withdrawn from your course, taking a break in study, are temporary withdrawn, or if you are excluded from your course,
 - you have an external re-sit status,
 - you receive a PGCE/Initial Teacher Training Scholarship/Bursary,
 - you receive an NHS Training Grant or Social Work Bursary, or
 - receiving the Student Success Scholarship would negatively affect your eligibility for another scholarship/bursary.
11. We reserve the right to withhold payment of an award where there is clear evidence that they would not gain a material benefit from receiving it.

When to apply

12. There are three application windows throughout the 2023/24 academic year.

Applications open	Applications close	Payments are expected to be made no later than
6 September 2023	5pm on 15 October 2023	30 November 2023
4 December 2023	5pm on 14 January 2024	29 February 2024
4 March 2024	5pm on 28 April 2024	31 May 2024

How to apply

13. If you are eligible to apply, you will see the application form in My Student Record. Go to the scholarships section to start your application.
14. The application form will ask you to select the priority groups you are in and to upload evidence for each of the groups you select.
15. The table of evidence requirements (page 3 onwards) lists the evidence we require for each priority group, please ensure you have all the evidence you need before applying. If you do not have the evidence available at the time, you can save and return to your

application if needed. Outstanding evidence must be submitted before the closing date of application window in which you are applying.

16. If you submit your application with missing or unacceptable evidence, we will contact you to let you know and give instructions on what you need to provide and how.

How applications are assessed

17. To determine if you are eligible for an award and how much your award will be, we will look at your household income and the priority groups you are in.

18. Our priority groups are:

- Care leavers
- Students who are estranged from their family
- Students with caring responsibilities
- Students who have refugee status
- Transgender students, inclusive of non-binary genders
- Student parents
- Students with a disability
- Final year students
- Student from minority ethnic backgrounds
- Students studying a high-cost course (see [annex one](#) for a list of eligible courses)

19. The following table details the evidence you will need to provide. These examples are illustrative and not exhaustive.

Criteria/Priority Group	Evidence Required	How Often
Household Income	You do not need to provide evidence of your household income in your application. We will have access to this information if you have been means tested by your student funding body and all parties have given consent to share that information with the University.	As your household income can change, you will need to be means tested and consent to share that information with the University each year that you apply for the scholarship.
High-Cost Course	No evidence is required, we will check this information internally.	N/A
Final Year Students	No evidence is required, we will check this information internally.	N/A
Student from minority ethnic backgrounds	No evidence is required, we will check this information internally.	N/A

Criteria/Priority Group	Evidence Required	How Often
Student with Caring Responsibilities Someone providing support to a friend or family member due to an illness, disability, mental health, or addiction problem	One of the following: <ul style="list-style-type: none"> A letter confirming you provide care for a friend or family member from a relevant organisation or third party, such as a carers organisation, social services, teacher or college tutor, support worker, doctor, healthcare professional or other relevant support organisation or network. Evidence that you are currently receiving Carers Allowance, this must be in your name. Evidence that you are currently receiving Disability Living Allowance for a child in your care, this must be in your name. 	As your circumstances can change, you will need to provide up-to-date evidence each year that you apply for the scholarship.
Care Leaver Someone who has been in care for three or more months in the school years including and after year 10 and under 25 years old at the time of enrolment	One of the following: <ul style="list-style-type: none"> If you have already had your eligibility for SHUProgress or the Care Leaver Bursary confirmed, evidence is not required, we will check this information internally. If you were not part of SHUProgress and have not previously received the Care Leaver Bursary, we will need a letter confirming that you are a Care Leaver from your local authority. 	You will only need to provide this evidence once when you first apply for the scholarship.
Student who is Estranged from their family Someone who has been given estrangement status by their student funding body and under 25 years old at the time of enrolment	A letter from your student funding body confirming your independent status on the grounds of estrangement.	As your circumstances can change, you will need to provide up-to-date evidence for each year that you apply for the scholarship.

Criteria/Priority Group	Evidence Required	How Often
Student Parent	<p>One of the following:</p> <ul style="list-style-type: none"> Evidence that you are receiving Child Tax Credits, Child Benefit, or equivalent Universal Credit from HMRC relating to the most recent (last or current) tax year. Evidence that you are currently receiving Parents' Learning Allowance from your student funding body. 	As your circumstances can change, you will need to provide up-to-date evidence for each year that you apply for the scholarship.
Student with a Disability Someone who has registered with the Disabled Student Support Team	<p>You do not need to provide evidence in your application. We will check this information internally.</p> <p>You do not need to be accessing support for your disability but you do need to be registered with the Disabled Student Support Team in order to meet this criteria.</p>	N/A
Transgender Students Inclusive of non-binary genders	<p>As everyone's situation and journey is different, we do not have a definitive list of evidence required for transgender and non-binary students. What may be relevant for one person, may not be for another. Transgender and non-binary students should not have to prove their identity.</p> <p>These are examples of the evidence students have submitted in the past:</p> <ul style="list-style-type: none"> A personal statement telling us about themselves and their experiences. Screenshots of social media posts talking about their identity or coming out. Evidence that they have legally changed their name by deed poll. 	You will only need to provide this evidence once when you first apply for the scholarship.

Criteria/Priority Group	Evidence Required	How Often
Transgender Students Inclusive of non-binary genders <i>Continued</i>	<ul style="list-style-type: none"> A supporting letter from a support organisation, GP, medical professional or other professional that they have been in contact with. <p>This is not a definitive list, and we understand that you may not have any of these or may not want to supply any of these. Please do not feel that you must do something you do not want to do, or normally wouldn't do, just to be able to supply evidence. Please note we do not want to make judgments on the way someone looks or presents, as such we cannot accept photographs.</p>	
Students who have Refugee Status	You will need to provide a copy of your residence card. If you already have settled status as a refugee or a person with humanitarian protection, and that is not stated on the card/residence permit, you must provide a Home Office letter.	As your circumstances can change, you will need to provide up-to-date evidence for each year that you apply for the scholarship.

What happens next

20. We will contact you if we need more evidence. If you are missing evidence, we will work out your award based on the evidence we do have at the time applications close.
21. We will contact you about one month after the application window closes to tell you the outcome of your application. If your application is successful, we will confirm your award amount and give instructions on how to provide your bank details.
22. We will confirm your payment date after you have provided your bank details.
23. If you do not provide your bank details in a timely manner, the payment dates given in the [when to apply](#) table will not apply, your payment will be delayed and may be cancelled.

24. When providing your bank details, please ensure to double check that you have entered them correctly. Changes cannot be made easily after we have processed your payment. Mistakes will cause a delay in a payment being made to you and your payment may be cancelled.

25. Please **do not** include dashes in your sort code and **do not** enter a 16-digit card number.

General terms

26. The Student Success Scholarship is subject to the [General Funding Terms and Conditions](#).

Appeals

27. If your application is unsuccessful, you may have the right to appeal if you have valid grounds to do so. For information about the appeals process, please visit the [Appeals page](#).

Need help

28. If you have any questions about the Student Success Scholarship, please contact [Hallam Help](#).

Annex one

29. List of high-cost courses that qualify as a priority group for the 2023/24 Student Success Scholarship. Please note that courses on the list are subject to change.

BA HON Accounting and Finance
BA HON Accounting and Finance with Foundation Year
BA HON Education and Learning Support - Top Up
BA HON Education with Psychology & Counselling
BA HON Education with Psychology & Counselling with Foundation Year
BA HON Fashion Design
BA HON Fashion Design with Foundation Year
BA HON Fashion Management and Communication
BA HON Fashion Management and Communication with Foundation Year
BA HON Fine Art
BA HON Fine Art with Foundation Year
BA HON Forensic Accounting
BA HON Forensic Accounting with Foundation Year
BA HON Graphic Design
BA HON Graphic Design with Foundation Year
BA HON Human Geography
BA HON Illustration
BA HON Illustration with Foundation Year
BA HON Interior Architecture and Design

BA HON Interior Architecture and Design with Foundation Year
BA HON International Business (European Partnership Programme)
BA HON International Business with Events Management (Top up) FT
BA HON International Business with Finance (Top up) FT
BA HON International Business with Food Marketing Management (Top up) FT
BA HON International Business with French
BA HON International Business with French with Foundation Year
BA HON International Business with German
BA HON International Business with German with Foundation Year
BA HON International Business with Hospitality Management (Top up) FT
BA HON International Business with Management (Top up) FT
BA HON International Business with Marketing (Top up) FT
BA HON International Business with Spanish
BA HON International Business with Spanish with Foundation Year
BA HON International Business with Tourism Management (Top up) FT
BA HON Jewellery, Materials & Design
BA HON Jewellery, Materials & Design with Foundation Year
BA HON Languages with International Business (French)
BA HON Languages with International Business (French) with Foundation Year
BA HON Languages with International Business (German)
BA HON Languages with International Business (German) with Foundation Year
BA HON Languages with International Business (Spanish)
BA HON Languages with International Business (Spanish) with Foundation Year
BA HON Languages with TESOL (French)
BA HON Languages with TESOL (German)
BA HON Languages with TESOL (Spanish)
BA HON Languages with Tourism (French)
BA HON Languages with Tourism (French) with Foundation Year
BA HON Languages with Tourism (German)
BA HON Languages with Tourism (German) with Foundation Year
BA HON Languages with Tourism (Spanish)
BA HON Languages with Tourism (Spanish) with Foundation Year
BA HON Photography
BA HON Photography with Foundation Year
BA HON Product Design
BA HON Product Design with Foundation Year
BA HON Social Work FT
BA HON Sport Studies
BA HON Sport Studies with Foundation Year
BA HON Working with Children, Young People & Families
BA HON Youth and Community Work

BSC HON Building Surveying
BSC HON Business Property Management (Top-Up)
BSC HON Construction Project Management
BSC HON Environmental Science
BSC HON Geography
BSC HON International Sport Business Management
BSC HON International Tourism Management
BSC HON International Tourism Management with Foundation Year
BSC HON Physical Activity, Sport, and Health
BSC HON Physical Activity, Sport, and Health with Foundation Year
BSC HON Physical Education and School Sport
BSC HON Physical Education and School Sport with Foundation Year
BSC HON Product Design
BSC HON Product Design with Foundation Year
BSC HON Quantity Surveying
BSC HON Real Estate
BSC HON Sport and Exercise Science
BSC HON Sport and Exercise Science with Foundation Year
BSC HON Sport and Exercise Technology
BSC HON Sport and Exercise Technology with Foundation Year
BSC HON Sport Business Management
BSC HON Sport Business Management with Foundation Year
BSC HON Sport Coaching
BSC HON Sport Coaching with Foundation Year
BSC HON Sport Development with Coaching
BSC HON Sport Development with Coaching with Foundation Year
CERT ED Post 16 and Further Education FT
Foundation Year in Health, Sport, and Social Care
High Speed Rail and Infrastructure (Birmingham) (Top Up) FT
High Speed Rail and Infrastructure (Birmingham) FT
High Speed Rail and Infrastructure (Doncaster) (Top Up) FT
High Speed Rail and Infrastructure (Doncaster) FT
Mathematics Education and Qualified Teacher Status 3 Year FT
PGCE Early Years and Primary Education (3-7) with Qualified Teacher Status FT
PGCE Primary Education (5-11) Physical Education with QTS FT
PGCE Primary Education (5-11) with Qualified Teacher Status FT
PGCE School Direct Early Years (3-7) Education with Qualified Teacher Status (Unsalariated) FT
PGCE School Direct Primary (5-11) Physical Education Specialist with Qualified Teacher Status (Unsalariated) FT
PGCE School Direct Primary Education (5-11) with Qualified Teacher Status (Unsalariated) FT
PGCE School Direct Secondary Art and Design (Unsalariated) FT

PGCE School Direct Secondary Business Education (Unsalariated) FT
PGCE School Direct Secondary Citizenship and PSHE with QTS (11-16) with Post 16 Enhancement (Unsalariated) FT
PGCE School Direct Secondary Computing (Unsalariated) FT
PGCE School Direct Secondary Design and Technology (Food) (Unsalariated) FT
PGCE School Direct Secondary Design and Technology (Textiles) (Unsalariated) FT
PGCE School Direct Secondary Design and Technology (Unsalariated) FT
PGCE School Direct Secondary Education (Unsalariated) FT
PGCE School Direct Secondary Education 14-19 (Unsalariated) FT
PGCE School Direct Secondary Engineering (Unsalariated) FT
PGCE School Direct Secondary English (Unsalariated) FT
PGCE School Direct Secondary Geography (Unsalariated) FT
PGCE School Direct Secondary History (Unsalariated) FT
PGCE School Direct Secondary Mathematics (Unsalariated) FT
PGCE School Direct Secondary Modern Foreign Languages (Unsalariated) FT
PGCE School Direct Secondary Music (Unsalariated) FT
PGCE School Direct Secondary Physical Education (Unsalariated) FT
PGCE School Direct Secondary Religious Education (Unsalariated) FT
PGCE School Direct Secondary Science Biology (Unsalariated) FT
PGCE School Direct Secondary Science Chemistry (Unsalariated) FT
PGCE School Direct Secondary Science Physics (Unsalariated) FT
PGCE Secondary Art and Design FT
PGCE Secondary Business Education FT
PGCE Secondary Citizenship and PSHE with QTS (11-16) with Post 16 Enhancement FT
PGCE Secondary Computing FT
PGCE Secondary Design and Technology (Food) FT
PGCE Secondary Design and Technology (Textiles) FT
PGCE Secondary Design and Technology FT
PGCE Secondary Engineering FT
PGCE Secondary English FT
PGCE Secondary Geography FT
PGCE Secondary History FT
PGCE Secondary Mathematics FT
PGCE Secondary Modern Foreign Languages FT
PGCE Secondary Music FT
PGCE Secondary Physical Education FT
PGCE Secondary Religious Education FT
PGCE Secondary Science Biology FT
PGCE Secondary Science Chemistry FT
PGCE Secondary Science Physics FT
Science Education with Qualified Teacher Status 3 Year FT

Teaching and Learning in Early Years and Primary Education (3-7) with Qualified Teacher Status Top Up PT

Teaching and Learning in Primary Education (5-11) with Qualified Teacher Status Top Up PT

Data sources: Sheffield Hallam University internal data and Student Loans Company course designation data. Based on information available in August 2023.