

PGCE Post-16 and Further Education 2024/25

1. This training bursary is a financial incentive provided by the Department for Education and administered by Sheffield Hallam University. The Department for Education has limited the availability of these bursaries. Meeting the eligibility criteria is no guarantee that you will receive a bursary.

What you could receive

2. The bursary award amount varies according to the subject in which you are training to teach.

Subject	Bursaries
Maths Science (Biology, Chemistry or Physics) Engineering or Manufacturing Computing	£30,000
SEND (Special Education Needs and Disabilities)	£15,000
English – capped at 100 bursaries available nationwide	£15,000

Who is eligible

From the first day of training, you must meet and continue to meet the criteria set out below:

3. You **must** be eligible to receive UK student support – this means that you must meet one or more of the definitions for being an 'eligible' student to receive grants and loans towards tuition fees or living costs as set out in the Education (Student Support) Regulations 2011. For further information, refer to [Student finance eligibility](#).
 - EU - European Union (EU) nationals resident in the UK before 1 January 2021, and who qualify for pre-settled status or settled status under the EU Settlement Scheme, will continue to be eligible for home fee status and student financial support on a similar basis to domestic students, subject to meeting the usual residence requirements. For further information on those requirements, contact the [Student Loans Company](#) (SLC).
 - Isle of Man, Jersey and Guernsey - Trainees from the Isle of Man, Jersey and Guernsey may not meet one of the definitions above. However, they may still be eligible for support from their respective home education departments and, where this is the case, they will still be eligible for a training bursary on the basis that they meet all other criteria.
 - International students can contact the UK Council for International Student Affairs (www.ukcisa.org.uk) for advice on student support and other issues around studying in the UK.
4. You **must** have achieved a standard equivalent to at least Grade 4 (C) in English and Maths GCSEs, and an A level (or equivalent) in your subject of training. This is a Level 2 qualification in

English and Maths, and a Level 3 qualification in your subject of training (or significant skills, knowledge and relevant professional experience).

5. You **must** be taking a qualifying **pre-service** initial teacher education course in England. A qualifying course must lead, upon successful completion, to the award of a Level 5 Diploma in Education and Training (DET) or DET-compliant qualification with a specialisation in one of these subjects: Computing; Engineering; English; Maths; Science; Special Educational Needs and Disabilities (SEND).
6. You must **not** already have a diploma in education and training (DET), DET-compliant qualification or equivalent.
7. You must **not** have already received a full FE ITE bursary or grant award for a previous FE programme.
8. You must **not** already hold, or be eligible to receive, Early Years Teacher status (EYTS), Qualified Teacher Status (QTS), Qualified Teacher Learning and Skills (QTLS) or Advanced Teacher Status (ATS).
9. You must **not** be undertaking paid teaching work that contributes to your training when in receipt of the bursary.
 - You are deemed to be employed as a teacher if you are employed under a contract of employment or services with one or more local authority, governing body or institution. This can include teaching as a supply teacher, but does not include those employed by private teacher supply agencies or private tutors.
10. You must **not** be simultaneously undertaking any other initial teacher training course, including teaching apprenticeships, or programme that leads to a DET or DET-compliant qualification.
11. You must **not** be on an apprenticeship programme.
12. You **must** agree to comply with the terms and conditions of the scheme, which include:
 - promptly informing us of any changes to your bank account or address details,
 - promptly informing us if you intend to withdraw from the course.

How and when to apply

13. Eligible students are identified by the College and their details are passed onto the Student Funding team. Student Funding apply to the Department for Education for bursaries for the nominated students.
14. If a bursary is awarded to you, you will do not need to do anything else until your course has started and you are fully enrolled.
15. The Student Funding team will ask you to complete a bursary claim form.
16. The application form will also ask you to provide your bank details. We will use these to make a payment to you if your claim is successful. Please ensure to double check that you have entered your account details correctly. Changes cannot be made easily after we have processed your application. Mistakes will cause a delay in a payment being made to you and your payment may be cancelled.
17. Please **do not** include dashes in your sort code and **do not** enter a 16-digit card number.

How are applications assessed

18. On receipt of your claim form, and once you are fully enrolled, we will check that you meet the Department for Education's eligibility criteria for the award.

How is the award paid

19. Once your bursary has been awarded, it is usually split equally over 10 monthly instalments (while you remain on the course) from October to July.

Bursary/Scholarship Award	Monthly Instalment
£30,000	£3,000
£15,000	£1,500

20. Bursary payments are made on the second Tuesday of each month:

Bursary Payment Dates	
8 October 2024	11 March 2025
12 November 2024	8 April 2025
10 December 2024	13 May 2025
14 January 2025	10 June 2025
11 February 2025	8 July 2025

What else do I need to know

21. Bursary payments can only begin once you are **fully enrolled** and your course has started. If you aren't fully enrolled in October, your appropriate bursary amount will be rolled over into your November payment (or to the month that you become fully enrolled).
22. Bursaries are not taxable; however, they may be treated as capital income for the purposes of income assessment if you receive state benefits.
23. This is a pre-service bursary. It is not intended to be provided for trainees with unpaid teaching responsibilities in lieu of a salary. Other funding is available to support in-service teacher training for the FE sector, for example: [Taking Teaching Further](#) or [the learning and skills teacher apprenticeship](#).
24. If you undertake paid teaching work in a school or institution that contributes to your training, you may become ineligible to receive the training bursary from the date you start this work.
25. The bursary is **not** a salary paid in arrears – it is a financial incentive, with a payment schedule set by the Department for Education.
26. Should you withdraw from, or cease to engage with the course, you would be entitled to the training bursary for each month up to and including, the month in which you withdraw. We would seek to recover any overpayment of bursary from you.
27. If you leave and then re-join your course, the Department for Education (DfE) may allow us to award you with the remainder of your bursary award in the year of your return. This is not guaranteed and we refer these to the DfE on a case-by-case basis.
28. If you leave your course and join a new one with no transfer of standing or credit from the previous course and are being charged a new tuition fee, you may be entitled to receive a new bursary. However, if you have already received a **full** bursary award on the previous route, you may not be eligible for another bursary.

29. The training bursary awards are relevant to the academic year of study and can change from year to year.

Appeals

30. As this is a Department for Education bursary, award decisions are generally not appealable. For information about the appeals process and other general policy terms relating to all University bursaries please see our [General Funding Terms and Conditions](#) and [Appeals](#) pages.

Need help

31. If you have any questions about this funding, please contact [Hallam Help](#).