

Sylvia Clarke Legacy Fund – Scholarships and Bursaries

Thanks to a generous donation, the Sylvia Clarke Legacy Fund has made a limited number of scholarships and bursaries available to eligible students studying within the Department for Nursing and Midwifery and the Department of Allied Health Professions.

These funds are non-repayable and aim to reduce the financial stresses of student life, allowing the recipients to achieve their potential within their chosen field.

Recipients of these scholarships and bursaries may be required to complete a review or provide feedback to the donor. This may be used to let the donor know how their support has impacted our students and to encourage others to donate in the future.

How much is available?

Scholarships

One new scholarship will be awarded each year. Recipients will be awarded £3,000 per year of study, paid in instalments, with a total scholarship value of £9,000. This is based on a standard three-year undergraduate course excluding placement years.

Bursaries

Several bursaries (smaller in value) are available each year with the exact number of awards and the value of the award to be determined once all applications have been received.

Who is eligible to apply?

To be eligible to *apply* for a Sylvia Clarke Scholarship or Bursary you must:

- Be a home fee student, with a tuition fee of £9,250
- Be fully enrolled onto, and show continued engagement with, an undergraduate degree within the following departments:
 - Nursing and Midwifery
 - Allied Health Professions
- Have a household income of less than £62,311
- Priority will be given to those students who identify as being within one or more priority groups (evidence required, further details below)

Scholarships are available to first year students only.

Bursaries are available to final year students only.

Your household income is determined by your student funding body (Student Finance England/Wales/Northern Ireland or Student Awards Agency Scotland) when you are 'means tested' as part of your application for student finance. In addition to having a means tested assessment, all parties (students, parents, guardians, and any other sponsors) must have consented to share their income information with the University as part of the application process. These arrangements must be in place on or before the application deadline for applications to be considered. If you cannot be means tested, please let us know by contacting [Hallam Help](#).

For the purposes of this scheme, our priority groups are:

- Students with caring responsibilities
- Students who are estranged
- Care leavers
- BAME students
- Student parents
- Students with a disability
- Transgender students, inclusive of non-binary genders
- Students who have refugee status

Student who are **not** eligible:

- Part-time students who are studying at less than 25% intensity of the equivalent full-time course
- Students whose fees are paid in whole or part through sponsorship (for example by their employer)
- Students who are not recognised as having home status by Student Finance England/Wales/Northern Ireland or Student Awards Agency Scotland
- Students who are withdrawn from their course, including breaks in study, temporary withdrawals and students who are excluded from their course
- Students who are unable to evidence their household income and/or (where applicable) inclusion in any of the priority groups listed in this document

The University reserves the right to withhold payment of an award to an individual where there is clear evidence that they would not gain a material benefit from receiving it and/or the individual is not engaging with their course.

Evidence

In order that your application can be properly assessed, you will be required to provide evidence of the priority groups that you select on the application form. The table below explains what types of evidence are acceptable for each group.

PLEASE NOTE: It is the applicant’s responsibility to provide full and correct evidence where requested. Failure to supply the correct evidence as detailed in this guidance document will mean that your application cannot be properly assessed and therefore your application may not be prioritised correctly. This could lead to you missing out on an award that you would otherwise have received.

Criteria/Priority Group	Evidence Required
Household Income	You do not need to provide evidence of your household income in your application. The University will have access to this information if you have been means tested by your student funding body and all parties have given consent to share that information with the University
BAME Students	No evidence is required, the University will check this information internally

Criteria/Priority Group	Evidence Required
<p>Student with Caring Responsibilities Someone providing support to a friend or family member due to an illness, disability, mental health, or addiction problem</p>	<p>One of the following:</p> <ul style="list-style-type: none"> ▪ A letter confirming you provide care for a friend or family member from a relevant organisation or third party, such as a carers organisation, social services, teacher or college tutor, support worker, doctor, healthcare professional or other relevant support organisation or network ▪ Evidence that you are currently receiving Carers Allowance, this must be in your name ▪ Evidence that you are currently receiving Disability Living Allowance for a child in your care, this must be in your name
<p>Care Leaver Someone who has been in care for three or more months in the school years including and after year 10 and under 25 years old at the time of enrolment</p>	<p>One of the following:</p> <ul style="list-style-type: none"> ▪ If you have already had your eligibility for SHUProgress or the Care Leavers Bursary confirmed, then evidence is not required, the University will check this information internally ▪ If you were not part of SHUProgress and have not previously received the Care Leavers Bursary, we will require a letter confirming that you are a Care Leaver from your local authority
<p>Student who is Estranged from their Family Someone who is irreconcilably estranged from their family and under 25 years old at the time of enrolment</p>	<p>A letter from your student funding body confirming your independent status on the grounds of estrangement</p>
<p>Student Parent</p>	<p>One of the following:</p> <ul style="list-style-type: none"> ▪ Evidence that you are receiving Child Tax Credits, Child Benefit, or equivalent ▪ Universal Credit from HMRC relating to the most recent (last or current) tax year ▪ Evidence that you are currently receiving Parents' Learning Allowance from your student funding body
<p>Student with a Disability Someone who has registered with the Disabled Student Support Team</p>	<p>You do not need to be accessing support for your disability but you do need to be registered with the Disabled Student Support Team in order to meet this criteria.</p> <p>No evidence is required in the application, the University will check this information internally</p>

Criteria/Priority Group	Evidence Required
<p>Transgender Students Inclusive of non-binary genders</p>	<p>As everyone’s situation and journey is different, we do not have a definitive list of evidence required for transgender and non-binary students. What may be relevant for one person, may not be for another. Transgender and non-binary students should not have to prove their identity.</p> <p>These are examples of the evidence students have submitted in the past:</p> <ul style="list-style-type: none"> ▪ A personal statement telling us about themselves and their experiences ▪ Screenshots of social media posts talking about their identity or coming out ▪ Evidence that they have legally changed their name by deed poll ▪ A supporting letter from a support organisation, GP, medical professional or other professional that they have been in contact with <p>This is not a definitive list, and we understand that you may not have any of these or may not want to supply any of these. Please do not feel that you must do something you do not want to do, or normally wouldn’t do, just to be able to supply evidence. Please note we do not want to make judgments on the way someone looks or presents, as such we cannot accept photographs.</p>
<p>Students who have Refugee Status</p>	<p>You will need to provide a copy of your residence card. If you already have settled status as a refugee or a person with humanitarian protection, and that is not stated on the card/residence permit, you must provide a Home Office letter</p>

How are applications assessed?

Students who meet the basic eligibility criteria (household income and course of study) will be invited to apply and provide supporting evidence.

The Student Funding Team will establish a shortlist of applicants based on their level of household income and the number of priority groups that are met.

A personal statement may be requested from those students who are shortlisted.

How will the award be paid?

Successful applicants will be required to provide their bank details so that we can pay the funds directly into their bank account.

Scholarships

£3,000 will be paid out in each academic year, in instalments, for three years (to a total of £9,000).

One instalment of £1,500 will be paid towards the end of semester one and a further instalment of £1,500 will be paid in semester two. Confirmation of the amount and the payment dates will be provided at the time scholarships are awarded.

No further applications will be required. If the recipient continues to meet the criteria set out in this scheme guidance, they will continue to receive payment.

Bursaries

A one-off payment will be made towards the end of semester one.

Confirmation of the amount and the payment date will be provided at the time the funds are awarded.

How to apply?

Eligible students will be contacted directly by the Student Funding Team and invited to complete an application form and submit any relevant supporting evidence. The link to the application form will be found on the scheme's page on MyHallam when the application process opens in September.

Information that is supplied by Student Finance England/Wales/Northern Ireland or Student Awards Agency Scotland will be used to establish initial eligibility. Invitations to apply will be issued shortly after enrolment.

What else do I need to know?

Payments may be withheld if recipients do not keep in touch with the Development and Alumni Relations Office (DARO), when requested, throughout their studies.

These awards will be available to students in line with the agreement established with the donor and are subject to change and/or be withdrawn.

Funds are non-repayable and will not affect any other Student Loan/NHS Bursary/Grant that you may be receiving.

Appeals

For information about the appeals process and other general policy terms relating to all University bursaries please see the [Bursary Guidelines](#).

If you have any questions, please contact [Hallam Help](#).